
Quality Assurance Associate

Scarborough, Ontario, Canada

Bedrocan Canada Ltd. is looking to hire a skilled Quality Assurance (QA) Associate who will play a vital role in the establishment of the quality systems at our production facility in Canada. The role will be located in Scarborough and will initially be for three days per week starting January 2025. The QA Associate will report hierarchically to the Facility Manager and functionally to the Director of Product Development and Compliance, both based in the Netherlands. You will have a team of QA professionals available in the Netherlands.

About Bedrocan

Bedrocan is the most experienced producer of medicinal cannabis in the world. We have developed and standardised unique methods of producing cannabis to pharmaceutical standards. Due to our standardised, high-quality products, many pharmaceutical companies and research institutions have chosen to work with us.

Bedrocan currently operates three EU-GMP-certified production facilities, two in the Netherlands and one in Denmark.

Bedrocan was recently granted a cultivation license by Health Canada for its new production facility in Scarborough. From this location we will serve the Canadian patient. As our reach and influence expand, we are looking for highly qualified and motivated professionals. Are you the next to join our team and play a vital role in this exciting journey?

What You Will Do

As our QA Associate, you will be responsible for establishing and maintaining the Good Production Practices (GPP) Quality Management System (QMS), ensuring regulatory compliance, and maintaining the validation status of the systems and equipment within the production facility.

The QA Associate role is a very diverse position where you will have the chance to work with all facets of QA at a unique and rapidly growing pharmaceutical company. Essential functions include:

- Reviewing and adapting our GPP QMS as we scale up production.
- Investigating and recording deviations, change controls, and complaints.
- Participating in QA projects (such as executing/setting up validation processes).
- Reviewing documentation (logs, batch records).
- Managing and keeping the QMS up to date.
- Participating in/conducting external and internal audits.
- Participating in the review of investigations, impact assessments, and other specialized reviews and reports.

- Upkeep of training records.
- Drafting and reviewing of procedures including work instructions.
- Monitoring production for any quality related issues.
- Performing vendor and material qualification.
- Inspecting incoming materials for defects.
- Maintaining the Quality Assurance Plan and Validation Master Plan.
- Executing validation and qualification related activities (i.e. Operational Qualification and Performance Qualification).
- Maintaining the validation status of systems and equipment.

What We Ask From You

- Availability for 3 days per week as of January 6, 2025.
- You have proven experience in a QA role at a food company or similar.
- Experience in GPP for cannabis is considered an advantage.
- Excellent English communication and written skills.
- Advanced proficiency in Microsoft Office (Word, Excel, Outlook).
- Solid critical thinking skills to anticipate and solve problems in a systematic manner.
- Mathematical and reasoning skills.
- You have experience producing training material and giving basic group training.
- You are a team player and want to contribute to the structure of a start-up environment.
- Preferably living in the Greater Toronto Area.
- Possess the necessary Canadian work authorisation.

What We Offer

- The ability to build an internationally recognized medicinal cannabis organization.
- On-the-job training.
- Health, dental, and vision insurance.
- Paid time off.

How To Apply

For further information on this vacancy please contact Frane Šunjić, Bedrocan International Facilities Manager, by e-mailing f.sunjic@bedrocan.com.

Please send your English CV together with a salary indication to career@bedrocan.com by **November 8 2024**.

Procedure

The first interview round will be held virtually between November 11 and 15 2024. The final interview round(s) will be held in person at the production facility in Scarborough between November 18 and 29 2024.

